

- 1 - ACTION SHEET: BROMSGROVE OVERVIEW AND SCRUTINY BOARD 15th September 2014

ITEM	GENERAL COMMENTS	ACTION	OFFICER DEALING	DATE REQUIRED BY	RESPONSE PROVIDED AND DATE PROVIDED
Item 6 – Development Control	The Head of Planning and Regeneration provided Members with an update on the Transformation work taking place within the Development Control team.	(a) Additional information in respect of monitoring data. (b) The actual overspend figures for the service. (c) A list of the current contact details for all Planning Case Officers. (d) Quarterly reports on the Planning backlog. (e) When the removal of overtime payments and the car allowance scheme came into effect.	Head of Planning and Regeneration.	As soon as possible.	(d) Included on the Board's Work Programme for January and April 2015.
WRS Strategic Partner	Presentation from the Head of Regulatory Services	Members requested a copy of the presentation.	Democratic Services Officer	As soon as possible.	Emailed to all Board Members 16/09/14
Budget Scrutiny Arrangements	Presentation from the Executive Director, Finance and Resources	(a) Members requested a copy of the presentation. (b) The Executive Director, Finance and Resources to consider the practicalities of	Democratic Services Officer Executive Director, Finance and Resources	As soon as possible.	Emailed to all Board Members 16/09/14

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		consulting with residents on the budget.			
Cabinet Work Programme	Members considered the Cabinet Work Programme.	(a) A copy of the report in respect of the Ward Members' Fund be provided to all Board Members as soon as it is available. (b) An update on position of the Playing Pitch Strategy	Executive Director, Finance and Resources. Head of Leisure and Cultural Services	As soon as possible.	Report emailed to all Board Members 16/09/14
Outstanding Actions 14th July 2014					
Cabinet Work Programme	Members considered the Cabinet Work Programme.	Disposal of Council-owned land Aintree Close, Catshill – Members questioned whether this was valued at over £50,000 and therefore the subject of a key decision.	Housing Strategy Manager	As soon as possible.	Now noted on Cabinet Work Programme as potential key decision.
Outstanding Actions – 16th June 2014					
Item 6 – Summary of Results of Staff Survey	Members received a presentation	(a) The Board to be provided with a	Head of Business Transformation and	Autumn 2014	

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		timeline for implementation of the recommendations. (b) An update of progress being made at a future meeting. (c) Members to have input in any future staff survey.	Organisational Development.		
Item 8 – Write Off of Debts Quarter 4 Report	Members considered the Write Off of Debts Quarter 4 Report.	(a) Clarification on whether, under Data Protection legislation, the Council was able to publish the names and address of residents with outstanding debts owed to the Council. (b) The inclusion of percentages in respect of unrecoverable debts within future reports.. (c) A more detailed explanation and possible revision of the format in reporting outstanding arrears analysis.	Executive Director, Finance and Resources		

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ITEM	GENERAL COMMENTS	ACTION	OFFICER DEALING	DATE REQUIRED BY	RESPONSE PROVIDED AND DATE PROVIDED
Outstanding Actions – 14th April 2014					
Item 10 – Cabinet Work Programme	Members considered the Cabinet Work Programme for the period 1 st May to 31 st August 2014.	(a) Key decision items to be marked clearly on the Work Programme. (b) The inclusion of a short narrative to be considered in respect of each item in order for the Board to be able to make a more considered decision as to whether its input would be appropriate.	Democratic Services Manager	As soon as possible. Verbal request made to Democratic Services Manager 15/04/14. Email follow up sent 17/06/14. Further email follow up sent 25/07/14.	